

Michael Bohannon

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CAREER OBJECTIVE

A position utilizing my skills and education in Business Administration with Phoenix Renewable Energy.

PROFESSIONAL SKILLS PROFILE

Strong academic training in:

- Management & Organizational Skills
- Microsoft Word & Excel
- Business Research & Report Writing
- Banking & Interest Rate Risk Analysis
- Financial Analysis & Reporting
- Economic & Demographic Analysis
- Budget & Cost Analysis
- Project & Team Leadership

EDUCATION

HENDERSON STATE UNIVERSITY, *Arkadelphia, Arkansas*

Bachelor of Business Administration: Finance

GPA: 3.08 -- (Will Graduate May 2010)

Honors & Activities:

- Analyst, Ross Whipple Student Managed Fund
- Honors List (5 Semesters)
- Business Mentorship Program -- Coordinated efforts between City and Community leaders, University Officers, and Private Contractors to renovate streets and sidewalks around H.S.U. campus.

EMPLOYMENT EXPERIENCE

Custodian, Henderson State University & Ouachita Technical College, Arkadelphia, Malvern Arkansas, September 2005 to October 2009

- Worked 20 - 30 hrs/wk while in college, and maintained a 3.0 G.P.A.
- Arrived at 5 Am daily to maintain a clean and safe learning environment before students arrived.
- Held keys to all University buildings.

Cook, Sonic Drive-In, Malvern, Arkansas, April 2003 - October 2004

- Prepared limited fast food items.
- Opened restaurant on weekends and unloaded delivery trucks.