

Chris Henderson
563 Snyder Road
Arkadelphia, AR 71923
(870) 260-9155
ch153037@reddies.hsu.edu

OBJECTIVE: Position as a Financial Analyst

EDUCATION: **Bachelor of Business Administration in Finance** **May 2010**
Henderson State University **Arkadelphia, Arkansas**
GPA: 3.46

Related Courses:

Principles of Accounting A&B
Macroeconomics
Microeconomics
Business Information Systems
Operations Management

Business Finance
Investment Principles
Principles of Insurance
Principles of Real Estate
Business Statistics

EXPERIENCE: **Loan Operations Specialist** **May 2008- Present**
Summit Bank **Arkadelphia, Arkansas**

- View, manage, pull and file customer loan documents
- Mail customer payment notices
- Reorganized and filed files alphabetically and numerically
- Scan and index documents
- Perform special projects as assigned

Housekeeper and Porter **May 2006- July 2008**
South Shore Condominiums **Hot Springs, Arkansas**

- General Housekeeping
- Performed routine maintenance
- Trained new staff

Sales Associate/Cashier **February 2006- May 2006**
Wal-Mart **Hot Springs, Arkansas**

- Made sole decision on which product to display on end-cap
- Assisted customers with product questions
- Checked out customer's items and balanced cash register

REFERENCES: Furnished Upon Request